

## **PROPOSALS FOR PREQUALIFICATION**

### Prequalification of Intra-city Transporters

Ref: Transportation/Prequalification/SSD-013/24

June 06, 2024

1. Pakistan Machine Tool Factory (Pvt) Ltd, is the leading manufacturer of quality precision engineering goods in Pakistan, invites applications / proposals from specialized firms / companies registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for prequalification of Firms for Intra-city Transportation of Freight (inbound and outbound) by Road on as and when required basis for the period of Three years.
2. Prequalification Document can be downloaded from ([www.ppra.org.pk](http://www.ppra.org.pk)) and (<https://pmtfl.com/tenders/>).
3. The proposals, prepared in accordance with the instructions provided in the prequalification documents, must reach at Farrukh Mazhar, Deputy Manager, Supply Chain Department at Main Store, Pakistan Machine Tool Factory (Pvt) Ltd. PMTF Road off National Highway, Karachi before 24<sup>th</sup> June 2024 10:30. Proposal will be opened at the same day at 11:00.
4. Bidders are required to submit a Pay Order of Rs.2,500/- in the name of M/s Pakistan Machine Tool Factory (Pvt) Ltd (Non-Refundable) as tender fees along with the Proposal.
5. PMTF reserves the right to reject any or all bids or cancel the tender process at any stage in line with PPRA rules.

## INVITATION FOR PREQUALIFICATION

Tender Fees PKR-2,500/-

Tender No. Ref: Transportation/Prequalification/SSD-013/24

Tender Name: PRE-QUALIFICATION OF INTRACITY TRANSPORTERS

M/S -----

Dear Sirs,

Pakistan Machine Tool Factory (Pvt) Ltd, is the leading manufacturer of quality precision engineering goods in Pakistan, invites applications / proposals from specialized firms / companies registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for prequalification of Firms for Intra-city Transportation of Freight (inbound and outbound) by Road on as and when required basis for the period of Three years.

The proposals, prepared in accordance with the instructions provided in the prequalification documents, must reach at Farrukh Mazhar, Deputy Manager Supply Chain Department at Main Store, Pakistan Machine Tool Factory (Pvt) Ltd. PMTF Road off National Highway, Karachi before 24<sup>th</sup> June 2024 10:30. Proposal will be opened at the same day at 11:00 in the presence of the participants (who care to attend the proceeding).

Proposals received after stipulated date & time shall not be considered. The Corporation will not be responsible for postal delays. The decision of Head of Inventory & Logistics in this respect shall be final and binding.

### SUBMISSION OF TENDER

1. You are required to send your proposals addressed to Deputy Manager, Supply Chain, Main Store, Pakistan Machine Tool Factory (Pvt) Ltd. PMTF Road off National Highway, Karachi before 24<sup>th</sup> June 2024 10:30. The proposals may be dropped at the company's gate the specified date. You may also send your tenders through registered A/D mail addressed to Head of Inventory & Logistics, which must reach before the closing date and time mentioned above. Tenders will be opened at 11:00 hours the same day in the presence of bidders who care to attend.
2. Tenders received after stipulated date & time shall not be considered. The Corporation will not be responsible for postal delays.
3. Bidders are required to submit a Pay Order of Rs.2,500/- in the name of M/s Pakistan Machine Tool Factory (Pvt) Ltd (Non-Refundable) as tender fees along with the Proposal.

## **INSTRUCTIONS TO BIDDER**

### **PREPARATION OF TENDER**

The proposals submitted shall comprise of a single package containing all the relevant documents. On the given tender opening date "Proposal" will be opened in the presence of available bidders.

### **PREPARATION OF PROPOSAL**

In proposal, please provide all the available Technical details offered by company, supported with the corporate profile, copies of certifications, technical literature, brochure, drawings and pictures, client list details etc. Proposal received shall be evaluated in accordance with the given evaluation criteria. PMTF shall have the right to visit the facility / premises of the bidders or call for any further documents to establish the capability of firms to undertake this order/contract. PMTF's decision in this regards shall be final will not be questioned in any court.

### **BIDDERS MUST**

Bidder must be registered with Sales Tax Authorities; please attach copy of Registration Certificate (Local Bidders Only). Affix the company seal on all tender documents. Mention clearly Tender Reference on TOP RIGHT CORNER OF PROPERLY SEALED ENVELOPE, BEARING COMPANY'S STAMP.

### **QUALIFICATION CRITERIA**

Pre-qualification will be based on meeting the minimum requirements to pass in the evaluation criteria and the result "Qualified" or "Disqualified" will be based on the marks obtained by the organization (25 is Qualifying Score). PMTF reserves the right to waive minor deviations if they do not materially affect the capability of an applicant to perform the contract.

All firms found capable of in the services and meeting the prequalification evaluation criteria shall be prequalified.

Failure to provide information that is essential for effective evaluation of the applicant's qualifications or to provide timely clarification or sub substantiation of the information supplied may result in the applicant's disqualification.

Litigation history of the organization should provide accurate information on any litigation or arbitration resulting from contracts completed or under its execution over the last five years. A consistent history of awards against the applicant or any partner may result in disqualification.

The procuring agency's employees, committee members, board members and their relative (spouse and children) are not eligible to participate in the tender.

### **EVALUATION OF APPLICATIONS**

The procuring entity will examine the applications to determine whether they are complete and generally in order to be determined as sufficiently responsive. The procuring entity will carry out the evaluation of the Applications, on the basis of their responsiveness to the requirements, applying the evaluation criteria and point system specified therein.

The procuring entity reserves the right to waive minor deviations in the qualification criteria if they do not materially affect the capability of an Applicant to perform the contract.

**ACCEPTANCE OF TENDER**

PMTF do not pledge itself to accept the tender and reserve the right to accept or reject any or all tenders / quotations, divide business among more than one supplier or accept the tenders at rates on lowest individual items or extend the date of opening in line with PPRA rules.

**DURATION**

Pre-Qualification status will be awarded for the period of Three (03) years.

Farrukh Mazhar  
Deputy Manager Store  
Supply Chain Department,  
PMTF Karachi.  
Cell: 0347-2431056  
Tel: 35082451 Ext. 130

## EVALUATION CRITERIA

S. No	Requirement	Max Score	Score Attained
1	<b>Company Experience</b>	<b>Marks Allocated 5</b>	
	a) 10 and above years of Experience b) 09 – 06 years of Experience c) 05 – 03 years of Experience d) Below 3 years of Experience	5 4 3 2	
2	<b>Clientele Detail</b>	<b>Marks Allocated 10</b>	
	a) 10 or more major clients b) Between 9 to 5 major clients c) Between 4 to 1 major clients	10 (09 - 05) (04 - 01)	
3	<b>Number of Drivers</b>	<b>Marks Allocated 05</b>	
	a) 10 or more qualified drivers b) 09 – 05 qualified skilled drivers b) Less than 05 qualified skilled drivers	5 4 3	
4	<b>Working Experience with Army Institutions</b>	<b>05</b>	
5	<b>Number of Transport Vehicle as per PMTF Requirement (Type: Pick up, Commercial Truck, Trailer Truck)</b>	<b>Marks Allocated 10</b>	
	a) 10 and above number of vehicles (All type of Truck) b) 09 – 06 number of vehicles (All type of Truck) c) 05 – 03 number of vehicles (Pick up and Commercial Truck) d) Below 3 number of vehicles (Pick up and Commercial Truck)	10 (09 – 06) (05 – 03) 2	
6	<b>Distance between Local Carrier's Truck Stand and PMTF</b>	<b>Marks Allocated 10</b>	
	a) 05 Kilometer b) 08 Kilometer c) 10 Kilometer d) More than 10 Kilometer	<b>10</b> <b>08</b> <b>06</b> <b>04</b>	
7	<b>Litigation History</b>	<b>Marks Allocated 05</b>	
	a) NIL Litigation History b) One Litigation decided / subjudice - Favour / Against c) Two Litigation decided / subjudice - Favour / Against c) Three Litigation decided / subjudice - Favour / Against e) Four and Above decided / subjudice - Favour / Against	5 4 3 2 1	

Please provide Documentary evidence in support of your response, without Documentary evidence section will be marked as Zero.

**Form (1)**

**GENERAL INFORMATION**

1.	Name of firm	
2.	Head office address	
3.	Telephone	Contact
4.	Fax	E-mail
5.	Place of incorporation/registration	Year of incorporation/registration
6.	<b>Details of POC (Point of Contact) for Tender / RFQs:</b>  Name:  Email:  Telephone :  Cell Number:  One General Email address for Correspondence CC copy:	

**Form (2)**

**GENERAL EXPERIENCE SUMMARY**

**Form (3)**

**DETAILS OF CONTRACTS OF SIMILAR NATURE**

Use a separate sheet for each contract.

1.	Number of contract	
	Name of Contract	
	Country	
2.	Name of Organizations	
3.	Organizations address	
4.	Nature of works and special features relevant to the contract for which the Organization wishes to prequalify (You may attach a separate sheet)	
5.	Contract role (check one) * Sole contract *Management contract *Subcontract *Partner in a joint venture	
6.	Value of the total contract/subcontract/partner share (in specified currencies at completion, or at date of award for current contract)	
7.	Date of award	
8.	Date of completion	
9.	Contract/subcontract duration (years and months) - years - months	
10	Specified requirements	





